



Guildhall Improvement Committee

Date: FRIDAY, 11 SEPTEMBER 2015
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Randall Anderson (representative of the Corporate Asset Sub Committee)
Mark Boleat (Ex-Officio Member)
Roger Chadwick (Ex-Officio Member)
Jeremy Mayhew (Ex-Officio Member)
Deputy Catherine McGuinness (Ex-Officio Member)
Sir Michael Snyder
Deputy Michael Welbank (Ex-Officio Member)

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Lunch will be served in Guildhall Club at 1pm
N.B Part of this meeting could be the subject of audio or video recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA.**
3. **ORDER OF THE COURT**
Order of the Court of Common Council, 23 April 2015, appointing the Committee and approving the Committee's Terms of Reference.
4. **ELECTION OF CHAIRMAN**
To elect a Chairman in accordance with Standing Order No. 29.

For Information
(Pages 1 - 2)

For Decision
5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman in accordance with Standing Order No. 30.

For Decision
6. **MINUTES**
To agree the public minutes and non-public summary of the meeting held on 26 June 2014.

For Decision
(Pages 3 - 6)
7. **DATE OF NEXT MEETING**
To note that the date of the next scheduled meeting of the Committee is Friday 4 December 2015 at 2pm.

For Information
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**
9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**
10. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part1 of schedule 12A of the Local Government Act.

Part 2 – Non-Public Agenda

11. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 26 June 2015.

For Decision
(Pages 7 - 8)

12. **PROJECT DIRECTOR'S REPORT**

A report of the Project Director.

For Information
(Pages 9 - 14)

13. **ACTION TAKEN USING URGENCY PROCEDURES**

Report of the Town Clerk.

For Information
(Pages 15 - 16)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**

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Agenda Item 3

YARROW, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 23rd April 2015, doth hereby appoint the following Committee until the first meeting of the Court in April, 2016.
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GUILDHALL IMPROVEMENT COMMITTEE

1. A Non-Ward Committee consisting of,
 - the Chairman and a Deputy Chairman of the Policy & Resources Committee
 - the Chairman and Deputy Chairman of the Finance Committee
 - the Chairman of the Planning & Transportation Committee or his/her representative
 - a representative of the Corporate Asset Sub-Committee
 - Sir Michael Snyder, Deputy
2. **Quorum**
The quorum consists of any three Members.
3. **Membership 2015/16**
The ex-officio Members referred to in paragraph 1 above, together with Deputy Sir Michael Snyder.
4. **Terms of Reference**
In respect of the project to refurbish the North Wing, West Wing, Old Library, Old Museum and Justice Rooms of the Guildhall Complex, to be responsible for:-
 - (i) overall direction;
 - (ii) review of progress;
 - (iii) decisions on significant option development and key policy choices.

BARRADELL

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GUILDHALL IMPROVEMENT COMMITTEE Thursday, 26 June 2014

Minutes of the meeting of the Guildhall Improvement Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 26 June 2014 at 1.45 pm

Present

Members:

Sir Michael Snyder (Chairman)
Randall Anderson
Deputy John Owen-Ward (Ex-Officio Member)

Officers:

Simon Murrells	Assistant Town Clerk
Kate Limna	Corporate Treasurer, City Corporation
Richard Jeffrey	

Deputy Owen Ward in the Chair. (Moved by Sir Michael Snyder, seconded by Randall Anderson).

1. **APOLOGIES**

Apologies for absence were received from Mark Boleat, Roger Chadwick, Jeremy Mayhew and Deputy Catherine McGuinness.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA.**

There were no declarations.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

Order of the Court of Common Council of 1 May 2014 appointing the Committee and approving the Committee's Terms of Reference was received.

4. **ELECTION OF CHAIRMAN**

Members proceeded to elect a Chairman in accordance with Standing Order No. 29. A list of Members eligible to serve was read by the Town Clerk and one Member, Sir Michael Snyder, expressed his willingness to serve.

RESOLVED – That Sir Michael Snyder be elected Chairman of the Committee for the ensuing year.

Whereupon, Sir Michael Snyder took the Chair.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. A list of Members eligible to serve was read by the Town Clerk and reported that, in his absence one Member, Mark Boleat, had expressed his willingness to serve.

RESOLVED – That Mark Boleat be elected Deputy Chairman of the Committee for the ensuing year.

6. **MINUTES**

The public minutes and summary of the meeting held on 28 March 2014 were approved.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**

In answer to a Member's question the Town Clerk reported that the scheduled meetings of the Committee for the remainder of 2014 and for 2015 were as follows:-

3 September 2014 at 1.45pm
2 December 2014 at 12 noon
27 March 2015 at 1.45pm
26 June 2015 at 10am
11 September 2015 at 1.45pm
4 December 2015 at 2pm

8. **URGENT BUSINESS**

There were no items.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act as follows:-

Item Nos.	Exemption Paragraph
10	3

10. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 28 March 2014 were approved as a correct record.

11. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT - UPDATE**

A report of the Chamberlain was considered and approved.

12. **PROJECT DIRECTOR'S REPORT**

A report of the Project Director was noted.

13. **ACTION TAKEN UNDER DELEGATED AUTHORITY**

A report of the Town Clerk was received.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED

There were no reports.

The meeting ended at 2.30 pm

Chairman

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